

Risk Assessments

Business name:	Cholmondeley Estate	Date of assessment: 04/06/2020
Area being assessed:	Management of Coronavirus (COVID-19) at work	Assessor's name(s): Robert Miller in conjunction with NFU Mutual Risk Management Services

Nº	What are the hazards / tasks / activity?	Who could be harmed and how?	What are the control measures?	Risk Rating	What further measures are required?	Target completion date/ Comments / progress
1.	Coronavirus (Management of) (COVID – 19)	Risk to anyone. Risk of death / ill health (COVID-19): Coronaviruses are a family of viruses common across the world in animals and humans; certain types cause illnesses in people. Symptoms include fever, cough and shortness of breath and a change in or loss of sense of smell and/or taste. Some people will suffer from mild illness and recover easily whilst in other cases, infection can progress to pneumonia. Reports suggest that the elderly, those with weakened immune systems, diabetes, cancer and chronic lung disease are the most susceptible to serious illness and death. Generally, pregnant women do not	<ul style="list-style-type: none"> Constant monitoring of Government Guidance through all media streams and Government websites. High standards of personal hygiene are implemented as per Government guidelines (20 seconds frequent hand washing / application of 70% alcohol sanitiser). Public Health hand hygiene posters displayed. Heavily used areas /multiple users' areas are cleaned more frequently (i.e. door handles, bathroom fixtures and fittings, hand rails, light switches, touch screens or interfaces etc). Staff are aware how to reduce the spread of germs when they cough or sneeze and are asked to practice respiratory hygiene. Bins are provided for disposal of tissues. Staff are aware of social distancing measures (2-meters / 6ft / 3-steps) and to exercise social distancing at work as far as possible, monitored by managers. Travel arrangements of members of the public / essential visitors / contractors / delivery drivers / permitted on site is clarified and, if necessary, access is declined. Public entry only via pre-paid tickets. All tickets checked on the gate while keeping social distancing measures. Public to adhere to social distancing measures at all times. 	High	<ul style="list-style-type: none"> Continue to monitor Government guidance and take appropriate action. Keep up to date with and enforce social distancing in accordance with Government guidance Implement Coronavirus Management Policy and provide staff with a copy. Implement policy for managing suspected COVID-19 case at work. Review current risk assessments, safe systems of work, CoSHH assessments and update accordingly. Communicate all changes to new, temporary and existing employees, formally document. Remind staff regarding suspected or confirmed COVID-19 that they must not come to work and self-isolate in accordance with Government guidance (other than working from home). Ventilate all work areas (open windows for natural ventilation a minimum of 15 minutes) even when this causes some thermal discomfort. Remind staff to close toilet seat prior to flushing. Display simple posters. Remind staff to wash their hands when arriving and leaving work and regularly during the day. Display simple posters. Complete Daily Health Check Forms for all staff (retain securely). 	

*This Guidance was issued by the UK Government. Specific guidance for Scotland, Northern Ireland and Wales was not yet available at the time of publishing of this document.

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		appear to be more likely to be seriously unwell than other healthy adults if they develop coronavirus but as a precaution are classed as vulnerable. Potential to contract coronavirus from another person or from surfaces contaminated with the virus.	<ul style="list-style-type: none"> Staff training is maintained for new working procedures and practices and documented. Face coverings are not compulsory. However, employees are advised to wear face coverings in enclosed public spaces where social distancing is not possible or where they are more likely to come into contact with people they do not normally meet. Number of people using toilet facilities restricted at any one time and signage used, such as floor markings, to ensure 2-metre distance is maintained between people when queuing. Delivery drivers (loading / offloading) remain in their vehicles, key control systems in place. If required to exit vehicle minimum of 20 seconds hand washing or use of 70% alcohol sanitiser used before handling materials. 		<ul style="list-style-type: none"> Continue to monitor staff who may be or become higher risk and implement alternative working arrangements where possible following government guidance. Continue with safety critical training (ensuring social distancing measures complied with). Continue with high standards of personal hygiene. Continue regular cleaning and sanitising of hard surfaces following government guidance and waste disposal considerations Display business information signs on all entrance doors advising that the business is complying with Government Guidance and no one is to enter premises if have relevant symptoms. Constantly monitor compliance. 	